


DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Overseas Program Center Europe, Africa, Central,
Human Resources Office (HRO), Sigonella, Italy
VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION

	Announcement #	LN23-536430		
	Position	CHEMIST UA-1320-02		
	Salary Range	€2,690.26 – €2,987.64 per month plus applicable allowances		
	Opening Date	03-APR-2023	Closing Date	12-APR-2023
	Location	NAVFAC EURAFCENT, PWO/DEPUTY PW OFFICER SIGONELLA, PRODUCTION DIVISION, UTILITIES AND ENERGY MGMT (UEM) BRANCH, U.S. NAS SIGONELLA, ITALY		
Notes	<ol style="list-style-type: none"> 1. Please read page two (2) of the announcement “Instructions for Completing the Employment Application”, before submitting your application. 2. Applicants must be able to read, write and speak fluently in both English and Italian. Applications must be submitted in English. 3. There are multiple Permanent Full-Time positions. 4. Selectee will be required to favorably pass a physical examination and security background check as a condition of employment. 5. Position may be subject to “on call” duty status. 6. This is a Contingency-Essential position. Position is required to ensure continued performance of mission essential functions of the organization. 7. Occasional travel away from normal duty station may be required to perform site visits and conduct testing/sampling. Personal Protective Equipment (PPE) will be required. 			
Who May Apply	Citizens of a European Union member state except those applicants also holding citizenship of the United States of America.			
Description of Duties	<p>The Water Quality Assurance Analyst supports the development of laboratory plans and programs, maintaining compliance with established laboratory procedures and operations. Verifies and inspects Standard Operating Procedures (SOP's) for laboratory staff and contracted laboratory services, sampling, quality control inspection reports, and the tracking of the contractors work progress as to proper sampling techniques, transport, storage, testing methods, and analysis of samples. Responsibilities also include laboratory testing of potable water produced from a Reverse Osmosis Water treatment plant and associated distribution systems, timely completion and submittal of reports, and laboratory results record keeping. Collects samples from wells, tanks, water and wastewater treatment plant processes, potable and reclaimed water distribution systems, and wastewater collection systems and analyzes these samples. Validates the analytical results of the tests performed and handles non-conformities detected; Implements proposed Corrective Actions and Preventive Actions. Assures all necessary equipment and acceptable reagents and standards are ordered, and available to conduct analyses. Manages and checks calibration of instruments used in the laboratory. Maintains data required to document compliance with applicable regulations. Performs bio-chemical analysis of the raw source water, water treatment plant, and drinking water distribution system to determine if drinking water is within the Final Governing Standards (FGS) parameters which are established by U.S. Navy regulations, the Environmental Protection Agency (EPA), and the FGS for Italy. Performs quality control analysis on the chemicals used in Potable Water Treatment. Performs bio-chemical analysis of the various components and stages of treated wastewater and sludge throughout the wastewater treatment process to assess operational effectiveness. Reports laboratory inventory to the Laboratory Director with sufficient equipment, reagents and standards to conduct all required sampling and analysis.</p>			
Qualification Requirements (OPM Qualification Standards)	<p>https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/1300/chemistry-series-1320/</p> <p>At the time of application, applicants must possess a valid: -class “B” driver’s license to drive vehicles in Italy</p> <p>SCREEN OUT ELEMENT: Professional registration in the “Albo dei Chimici”</p> <p>BASIC EDUCATION REQUIREMENT: “Laurea di primo livello” in “Scienze e Tecnologie Chimiche” or “Scienze e Tecnologie Farmaceutiche” or equivalent.</p> <p>In addition to the basic requirement, applicant must have one year of specialized experience equivalent to at least the UA-03 grade level or equivalent experience in the private or public sector OR “Laurea Specialistica/Magistrale” in “Scienze Chimiche”, “Scienze e Tecnologie della Chimica industriale”, “Farmacia e Farmacia Industriale” or equivalent. Specialized experience: Experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled</p> <p>You will be rated on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA's) related to the job requirements.</p> <ol style="list-style-type: none"> 1. Professional knowledge of concepts, principles, practices and methodology of chemistry. 2. Skill in performing tests and analysis of water and wastewater and to produce results of analysis in writing. 3. Ability to apply quality assurance procedures. 			
Announcement Status	For inquiries concerning job announcement status, consult the CNREURAFCENT website: https://cnreurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/			

THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Human Resources Office (HRO), Sigonella, Italy

Instructions for Completing The Employment Application (Local National – LN)

EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) **MUST** be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the “Who May Apply” section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

Work experience: Candidates must describe in detail, in their own words, work experience related to the vacancy and **MUST** specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

Typing Proficiency: Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a “qualified typist (O/A)” certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

Education: List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

Graduate College or University level education is education beyond the Italian “Laurea 1° livello” or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

VERIFICATION DOCUMENTS

In case of selection, candidates **MUST** provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process **ONLY** when all eligibility requirements are satisfactorily met.

SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications **MAY ONLY** BE SUBMITTED VIA EMAIL. CHR will **NOT** accept “hard copy” applications.

Submit your application to: si-hro-wantajob@eu.navy.mil

EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED “NOT QUALIFIED” BY CHR:

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.
CHR will no longer be answering telephone inquiries.

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. “Local National” refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.